Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**NETAJI NAGAR DAY COLLEGE**
Name of the head of the Institution	**DR. SONALI BANERJEE JASH**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03329711874**
Mobile no.	**9433073789**
Registered Email	**netajinagardaycollege@gmail.com**
Alternate Email	**sonalijash67@gmail.com**
Address	**170/436, N.S.C BOSE ROAD**
City/Town	**KOLKATA**
State/UT	**West Bengal**
Pincode	**700092**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR. CHANCHAL GUHA ROY**
Phone no/Alternate Phone no.	**03329711874**
Mobile no.	**9831771096**
Registered Email	**netajinagardaycollege@gmail.com**
Alternate Email	**sonalijash67@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.nndaycollege.com/wp-content/uploads/2020/03/AQAR-2017-2018-NNDC.pdf

4. Whether Academic Calendar prepared during the year

No

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B++**	**2.76**	**2017**	**21-Feb-2017**	**21-Feb-2022**
1	**B+**	**76.30**	**2007**	**31-Mar-2007**	**31-Mar-2012**

6. Date of Establishment of IQAC

14-Mar-2011

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Parent-teacher meeting	**01-Sep-2018** **1**	**315**
Awareness programme for prevention of Dengue & other vector-borne	**12-Oct-2018** **1**	**230**

diseases in association with Kolkata Municipal Corporation		
Inter-college games and cultural competition-	12-Mar-2019 3	155

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	RUSA 2.0	CENTRAL GOVT. & STATE GOVT.	2018 365	10000000

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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

i.Workshop organized on 'Inner Awareness And Personal Growth' for teachers and staff on 22.09.2018 (01 day) ii.Youth camp organized for students for strengthening of body and mind, overcoming negative emotions enhancing concentration on 12.09.2018 (01 day) iii.Seminar organized on 'Revised Guidelines for NAAC Assessment Accreditation of HEIs' on 07.12.2018 (01 day) iv.Annual Exhibition organized on "Sports and Education: An Interdisciplinary Approach"on 29.01.2019 30.01.2019 (02 day) v. Organized seminar on Successful implementation (at the institutional level) of CBCS Curriculum in UG (Arts Science stream) and in PG (Commerce), introduced by the affiliating University w.e.f.201819 academic session.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Planned upgradation of Laboratories by purchasing equipments, and collection development of Library, with the funds received under RUSA2.0 grant	Expenditure of Rs.1355804/ incurred on procurement of laboratory equipments, and books as required under the new syllabus of semesterized CBCS, for all the departments.
Development of second campus by utilizing the funds received under RUSA 2.0 grant	Amount of Rs.70 lakhs from the 1 st instalment of RUSA 2.0 grant, allocated for construction of building in second campus, transferred to PWD Govt. of West Bengal , and survey of land , soil testing ,completed and building plan prepared by them.
Further development of ICT by utilizing the funds received under RUSA 2.0 grant	Amount of Rs.10.5 lakhs allocated for purchase of desktop and laptop computers, and projectors is awaiting utilization due to the G.O.reg. procurement through GeM and the procedural formalities for institutional registration in GeM to be done by the Dept. of Higher Education, Govt. of West Bengal.
To organize Faculty Development Programme in Commerce jointly with Dept. of Commerce, University of Calcutta	The proposal has been accepted by the Governing Body, and submitted to Dept. of Commerce, University of Calcutta.
To organize computer training programme in collaboration with Webel Technology Limited	Computer training programme of 72 hours' duration conducted w.e.f. September 2018, in collaboration with Webel Technology Limited
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
GOVERNING BODY	30-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	15-Feb-2019
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College ensures strict adherence to the curriculum prescribed by the affiliating University for all courses offered. The Academic sub-committee comprising of Principal as Chairperson and all Heads of departments and University nominee in the Governing Body as members, meets at regular intervals to discuss and plan the schedule of curriculum delivery within the academic calendar framed by the University. Departmental meetings are also held for syllabus distribution among teachers. Lesson plans are prepared by individual teachers and compiled by each Department before submission of the same to the Principal and Academic sub-committee. Adherence to the Lesson Plans ensures completion of the syllabus on time before students appear for University examinations. Assignment of teaching responsibilities based on the curriculum is mostly done on the basis of individual teacher's area of specialization and competence to ensure effective delivery of the curriculum. Invited lectures are also organized by departments. Departmental seminars are organized at intervals for further enrichment of the curriculum delivery process. In some of these Seminars, students are encouraged to make presentations on curricular topics in order to judge their understanding and also to assess the effectiveness of curriculum delivery by the teachers. For quality enhancement of the faculty, research initiatives for doctoral/post-doctoral degree as well as undertaking research projects funded by UGC/DST etc. are always encouraged. The faculty also participate in Refresher courses/Orientation Programmes/ workshops on syllabi organised by the University for continuous up gradation of curricular knowledge and teaching skills. The College Library and the Departmental libraries are well endowed with text books and reference books of various disciplines based on the University stipulated curriculum. ICT based teaching is also encouraged for effective delivery of the curriculum. Remedial classes are held for slow learners to ensure effective communication of the curriculum across students of varying learning abilities. Additional study materials and referenced notes are also provided by the faculty to students to ensure effective learning. Feedback on individual teacher's performance is obtained from students by administering a structured questionnaire. Students' assessment of teacher's performance serves as a definitive institutional mechanism to ensure effective curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Basic Computer Training	NIL	10/09/2018	48	To enhance employabilit y of students graduating	Basic knowledge of Computer operation

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	**HONOURS AND GENERAL**	**02/07/2018**
BSc	**HONOURS AND GENERAL**	**02/07/2018**
BCom	**HONOURS AND GENERAL**	**02/07/2018**
MCom	**FINANCIAL ACCOUNTING**	**01/08/2018**

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**14**	**Nil**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

UG Final Year students fill up a structured Questionnaire to give their feedback about the institution. Such feedback is analysed by the IQAC at the end of each academic year. Students' responses to questions reg. institutional

facilities are very carefully analysed for the sake of overall development. Efforts are made for continuous upgradation in infrastructure within the available resurces. Employers' feedback is of great importance in efficient management of available human resources. Suggestions from external members of the Governing Body are implemented as far as possible.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2154	30	46	9	55

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
75	30	15	5	1	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system available in the institution. Give details (maximum 500 words) Netaji Nagar Day College was established with the motto of imparting holistic education to a maximum number of students mainly belonging to the underprivileged section of society. Teachers here are always ready to extend their cooperation when their students are in need of any kind of help, be it their familial problem or any financial crisis. Sometimes a few students despite their willingness to continue with their studies, are compelled to give it up due to pressure created by their families. As teachers here are always in touch with their students, they promptly try their best to resolve the problem and are often successful in their venture. Another noticeable point is, as most of our students are first generation learners, a few of them are sometimes unable to cope up with the syllabi of their subjects. In that case teachers do not hesitate to take special classes for these slow learners. Teachers here try to help their students not only with their curriculum based subjects but also in performing different extracurricular activities like participating in NSS camps to reach out to the less privileged, organizing blood donation camps, science exhibition etc. In other words, teachers here are really like friends, philosophers and guides of their students. Whenever students are in any kind of distress, teachers extend their helping hands to them like their friends. Teachers like philosophers try to eradicate the darkness of ignorance from their minds by delivering knowledge to them. Faculty members also play the role of guides as they provide their students with various support services in the form of career counseling and placement initiatives. Teachers like friends, philosophers and guides, play a vital role in the transformation of the young buds to fully blossomed flowers.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2184	46	1:47

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
40	37	3	Nill	26

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As Netaji Nagar Day College is affiliated to the University of Calcutta so we are bound to follow the instructions of Calcutta University regarding the continuous internal evaluation procedure at the institutional level. In the UG Curriculum of 111 system the college conducts Mid-term tests for both Honours and General students. Prior to their Final University Examination all students belonging to Honours and General Courses of study, have to appear in Selection Test conducted by the college. From 2018 onwards Calcutta University has introduced CBCS (Choice Based Credit System) Accordingly our college follows the directive issued by the University of Calcutta regarding the holding of examinations. Students enrolled under the newly introduced CBCS, have to appear in Internal Exam. Of 10 marks, Tutorial Exam. Of 15 marks, 10 marks have also been allotted to the attendance of students admitted to CBCS curriculum. Ultimately the candidates have to appear in the final University Exam. Consisting of 65 marks in each paper. The college, in compliance with the reforms initiated by Calcutta University regarding continuous Interned Evaluation system (CIE), strictly adheres to them.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Netaji Nagar Day College offers undergraduate programmes in Science, Humanities, Commerce and Postgraduate programme in Commerce. The curricula in all these programmes are framed by the University of Calcutta to which the college is affiliated, The institution does not enjoy the autonomy either in

framing the academic calendar or in preparing the examination schedule, both of which remain in the domain of the University of Calcutta, The college ensures strict adherence to the academic calendar of Calcutta University by holding classes as scheduled, conducting the internal examinations within the stipulated time, completing the internal evaluation process before students fill up forms for appearing at University examination, (Part I, Part II, Part III under the 111 annual system and also the newly introduced semesterised Choice Based Credit System.)

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<div align="center">**No Data Entered/Not Applicable !!!**</div>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.nndaycollege.com/wp-content/uploads/2020/03/Student-Satisfaction-Survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	**550**	**DEPT. OF SCIENCE TECHNOLOGY BIO-TECHNOLOGY, GOVT OF WB**	**499729**	**405729**
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ENGLISH	2	0
National	HISTORY	2	0
National	GEOGRAPHY	1	0
National	PHYSIOLOGY	2	3.1
International	COMMERCE	1	5.75
International	MATHEMATICS	1	0
International	PHYSICS	1	3.8
International	ELECTRONICS	2	3.4
International	PHYSIOLOGY	1	2.32
International	CHEMISTRY	1	2.27
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	2
ELECTRONICS	2
MATHEMATICS	2
COMMERCE	1
PHYSIOLOGY	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation

No Data Entered/Not Applicable !!!
[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
[View File](#)						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	6	2	2
Presented papers	6	2	Nill	Nill
[View File](#)				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness programme on Dengue other Vector-Borne diseases	Netaji Nagar Day College in collaboration with Kolkata Municipal Corporation, Ward No. 98	1	153
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Extension Activity	Students' Union in collaboration with M.R. Bangur Hospital, Govt. of WB	Blood Donation Camp	1	125

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Computer Training programme in collaboration with Webel Technology Limited	Students	College	48

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
WEBEL Technology Limited	31/08/2018	Computer Training Programme for Students	33
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3000000	3000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Existing
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	3.004.02.000	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	298	12000	Nill	Nill	298	12000
Text Books	16575	1130990	1263	444290	17838	1575280
Others(specify)	508	Nill	23	4443	531	4443
Journals	6	9800	6	10008	12	19808
Weeding (hard & soft)	2385	Nill	Nill	Nill	2385	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	90	29	21	8	10	9	32	100	2
Added	0	0	0	0	0	0	0	0	0
Total	90	29	21	8	10	9	32	100	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
231000	231000	231000	231000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical facilities including Laboratories, Classrooms and Computers etc. are made available for the students those who are admitted in the college. The students seek admission to desire courses are charged laboratory and development fees as per our fees structure at the time of the admission. Separate recurring funds are allotted to all H.O.D of the respective department for maintenance of the laboratories and the classrooms which is a part of the teaching and the learning processes. The classrooms, black boards and furniture facilities are utilized regularly by the students but sometimes it is also made available for the other governmental and the non-governmental organizations for conducting the exams like scholarships, WBJEE, PSC, UPSC, etc. if regular activities of the college is closed on that day . The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of regular staffs of the institute. The college has adequate number of computers with internet and Wi-Fi connections and the utility software distributed in different departments like MS-Office, Tally software for Accounts, Matlab, GPS Software, Circuit simulation, etc. for laboratories, KOHA Library management software for library, etc. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the institution. The central computer laboratory and virtual classroom connected in LAN is open to all students when they required. The college library is also equippped with computers having internet and LAN facility for learning purpose of the students. Library is sharing the resources of INFLIBNET (Information Library Network) through Internet. There are 3,00,00,000 plus e-book materials and 4000 plus e- journals in N-List Program. The users of this library can access and download all e-materials in free of cost. It needs a password which is available in the library. The office computers are consisting of the office software making work easier and systematic. All Science departments have their own computers and laptop with internet facilities. The ICT Smart Class Rooms and the related systems are maintained by corresponding service provider as and when required. Generator, Electrical and the plumbing related maintenance is done with the help of Institute appointed skilled persons and the expenditure is done from yearly allotted budget approved by the competent authorities. The academic support facilities like library, the sports and other platforms supporting overall development of the students like NSS or Competitive examination cell etc. is open only to the college students. An yearly budget is allotted for maintenance of the college library. College ground is maintained from the allocated budget of the college fund. Sports equipments are purchased time to time as per requirement of the students from the annual budgetary allotment of the college fund or grant received from any other source.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FEES CONCESSION ON NEED CUM MERIT BASIS	36	136760
Financial Support from Other Sources			
a) National	KANYASHREE PRAKALPA (GOVT. OF WB)	92	2178750
b)International	0	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Development (Basic Computer Application)	03/09/2018	33	WEBEL
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	CAREER COUNSELLING	Nill	75	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

| ICICI Prudential Life Insurance | 42 | 5 | NA | Nill | Nill |

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	100	B.A (HONS)	BENGALI, ENGLISH, POLITICAL SCIENCE, HISTORY	CU, JU, RBU, KU, WBSU, RBU, VU, BU, Viswa Bharati University	M.A.
2018	100	BSC (HONS)	PHYSICS, GEOGRAPHY, CHEMISTRY, MATHEMATICS, COMPUTER SCIENCE, BOTANY	CU, JU, RBU, KU, WBSU, RBU, VU, BU, Viswa Bharati University	M.SC.
2018	100	BCOM(HONS)	COMMERCE	CU, JU, RBU, KU, WBSU, RBU, VU, BU, Viswa Bharati University	M.COM

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Nill	Institutional	642
Inter-class Cricket Tournaments Nill	Institutional	77
RFYS Championship Nill	NATIONAL	17
Inter College State Sports Games Championship Football Tournament Nill	STATE LEVEL	36
Basanta Utsav Nill	Institutional	315
International Mother	Institutional	225

Language Day Nill			
Saraswati Puja Nill	Institutional	350
College Social Nill	Institutional	2134
Teachers' Day Celebration Nill	Institutional	720
Freshers' Welcome Nill	Institutional	1535

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Union of the college works throughout the year for the benefit of the students. The major Activities by the Students' Union in 2017-18 are : Sports Activities : a) Organisation Of inter-college Cricket Tournament. b) Organisation Of inter-class Cricket Tournament. c) Organisation Of Annual Sports of the college. Cultural Activities : a) Organising Nabin Baran Utsav (Freshers' Welcome) for the newly admitted students in the college. b) Organising Teachers' Day c) Organising the annual social, a cultural programme of the college. d) Observation of the International Mother Language Day on 21 st February,2018. e) Celebration of Saraswati Puja in the college. f) Celebration of Basanta Utsav , a traditional Bengali cultural programme . Other Activities : a) Providing a group of financially backward students to the college to make them get fees Concession from the college fund. b) Organising Blood Donation Camp in the college premises along with the NSS Units of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Netaji Nagar Day College , stands like a centre of excellence in south Kolkata. The Alumni Association was formed in the year 2016 . The Association has always been with our college. It has been organizing various activities from the beginning of its establishment. The Association Organized meeting in regular basis for planning the overall development of the college, by focusing on quality over quantity.

5.4.2 – No. of enrolled Alumni:

350

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College promotes a culture of decentralization and participative management. Institutional activities are conducted through various sub-committees comprising of teachers, staff and students. The Conveners of sub-committees hold meetings with members to discuss and finalize the modalities of conducting various events/activities. Special mention may be made of the following practices of decentralization and participative management during 2018-19 academic session: i) Time Table sub-committee successfully completed the work of framing the Time Table by incorporating the requirements of the semesterized CBCS , (newly introduced by the affiliating University) , with the existing annual system. ii) The work of functioning as a centre for University examinations was smoothly conducted through well coordinated efforts of teachers and staff. The practice of decentralization is very much evident in this crucial activity in which the responsibility of allotment of seats for examinees, distribution of answer scripts, obtaining examinees' signature , is shouldered by the non-teaching staff members, while the distribution of question papers, authentication of answer scripts after verification of admit card, and invigilation is the responsibility of the teachers. iii) Another practice of decentralization and participative management adopted by the institution during 2018-19 was the organizing of inter-college cultural and sports competition, "Utkarsha 2019", by the Students' Union independently.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	All admission procedures are conducted through online admission portal as per directives of the Higher Education Dept. and the University. The intake capacity for all courses as approved by the University is strictly adhered to by the College. Application forms for admission, payment of application fee, publication of merit list and payment of admission fee are all completed through online admission system so that candidates do not need to be physically present for admission.
Industry Interaction / Collaboration	MoU has been signed with Webel Technology Limited for computer training programme for students during the year.
Human Resource Management	The quality of human resources available is sought to be continuously upgraded through training/re-training and proper encouragement and motivation. A workshop on inner awareness and personal growth was

		organised for the teaching and non-teaching staff members on 22.09.2018. Optimal utilization of available human resources is planned to be achieved as all staff members participate in various institutional activities as members of different sub-committees. Students are encouraged to participate in co-curricular and extra-curricular activities so that their talents may be groomed along with academic pursuits
	Library, ICT and Physical Infrastructure / Instrumentation	Further up gradation of the Library, Laboratories and ICT infrastructure has been undertaken in accordance with the new syllabi of semester system introduced by the University during 2018-19. An amount of Rs. 1355804/- has been utilized for this purpose during the year from the RUSA 2.0 grant received by the College. New campus development has also been undertaken for which Rs. 70 lakhs has been transferred to PWD, Govt. of West Bengal, from RUSA 2.0 grant during the year.
	Research and Development	One research project funded by the Dept. of Science Technology, Govt. of West Bengal has been undertaken in the Dept. of Zoology. Six faculty members have undertaken doctoral research work during 2018-19. Two members of the faculty have been awarded Ph.D during the year. Faculty members participated in UGC sponsored Orientation Programme, Refresher Course, Short Term Course and in Seminars/ Workshops for updating their knowledge base, improving their knowledge imparting skills in order to ensure effective delivery of the revised/updated content of the curriculum to the students.
	Examination and Evaluation	Internal Assessment Examination and Practical/ Tutorial Examination as stipulated under the newly introduced semester system by the affiliating University have been conducted smoothly as scheduled for all the courses offered by the institution. Prompt evaluation of answer scripts and online submission of marks to the University have been ensured.
	Teaching and Learning	Learner centred teaching is practised by addressing the learning abilities of advanced and slow learners. Teaching assignments are based on individual teacher's area of specialization.

	Invited lectures, departmental seminars, student presentations are organized for continuous enhancement of the quality of teaching and learning. Remedial classes are held for slow learners. Advanced learners are provided with additional reference materials by the faculty.
Curriculum Development	The faculty makes all efforts to develop the curriculum stipulated by the affiliating University according to the learning abilities of students and also to develop their competencies for future employment. The given curriculum is supplemented with communication of contemporary developments within each discipline and its relevance in the national and international sphere. This allows students to connect pedagogical concerns of the curricula to the everyday world that surrounds them and also relate the curricula imparted to a larger context.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	All members of the Planning Development sub-committee are informed about the meeting s to be held through e mail. Resolutions of previous meeting are also sent to them through e mail. All correspondence to Executive Engineer, Kolkata South Division, PWD, Govt. of West Bengal, in respect of new campus development from RUSA 2.0 grant, is done through e mail. Utilization certificate in respect of infrastructure grant received by the College under RUSA 2.0 is submitted periodically to RUSA Cell of the Higher Education Dept. through e mail.
Administration	Directives from the Higher Education Dept. and from the University of Calcutta are received online and necessary information in compliance to such directives are sent through e mail.Teachers are encouraged to submit all applications through e mail. External members of the Governing Body are kept informed about institutional issues and activities through email.
Finance and Accounts	All accounts of the institution are computerized through Tally. Grants from the Higher Education Dept. and from UGC are received through direct credit to bank account of the institution under

	PFMS. All payments relating to utilization of grant received under RUSA 2.0 are done electronically through PFMS. Salary bills for all employees under Govt. Pay Packet Scheme are submitted online since the introduction of IFMS in 2018.Disbursement of salary through IFMS is directly to beneficiaries' bank account. For employees on College pay, salary is disbursed to beneficiaries' bank account through payment advice to the concerned bank. Student fees are received through bank.
Student Admission and Support	Admission to all courses offered by the institution takes place through online admission portal. Application forms available on the portal are submitted online by the applicants along with payment of application fee through State Bank Collect. After proper scrutiny of all applications received online, the Merit List is published online on the Admission Portal as well as on College website. All Notices and announcements regarding admission are published online. Admission fees are also received through State Bank Collect. Thus, the entire admission process is completed electronically. Applications for cancellation of admission are received through email and processed online.
Examination	The affiliating University issues online all notifications regarding Examinations. Students fill up online form for appearing at University examination and the same are approved online by the College after verification. Examination fees have to be deposited by the College to the University through State Bank Collect after collecting the same from students through bank account of the College. The University issues Admit cards online and the same have to be downloaded by the College for distribution among students who will appear in University examinations. All documents relating to allotment of examination centre by the University are received online and the institution accordingly conducts the University examinations. The marks of Internal Assessment, Tutorial/Practical examinations have to be submitted online to the University. Teachers

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Ph.D Course Work	1	01/10/2018	07/03/2019	180
Short Term Course	1	03/01/2019	09/01/2019	7
Short Term Course	1	14/11/2018	20/11/2018	7
Orientation Programme	1	04/09/2018	01/10/2018	30
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employees' Co-operative Credit Society	Employees' Co-operative, Staff Benefit	Fees Concession, Students Relief Fund,

	Fund for College Payee Staff, ESI Scheme	Students' Safety Policy (Insurance), Subscription to Students Health Home

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit : The College has its own internal audit mechanism operated by the Internal Auditor who is assisted by the Accounts section of the College Office. The internal mechanism for passing bills and making payments is strict and foolproof. All the financial decisions are taken by the Finance Sub-Committee and finally approved by the Governing Body to ensure strict financial discipline. External Audit : The external audit is conducted every year by the Government appointed statutory auditor nominated by the Government of West Bengal. The Accountant with the help of internal auditor prepares the accounts and places them first before the Bursar for approval, and then places them before the Finance Committee. The recommendations of the Finance Committee are then placed before the Governing Body by the Principal/Secretary of the Governing Body. It is then placed for audit. Annual audit has been completed till the financial year 2017-18.There is no major audit objection.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent - Teacher Association not yet formally constituted. However Parent - Teacher meetings are held regularly to maintain close contact with parents so that they are kept informed about the performance of their wards in particular, and about all institutional activities in general.

6.5.3 – Development programmes for support staff (at least three)

Workshop organised on 22.09.2018 - Inner Awareness and Personal Growth for strengthening of body and mind, overcoming negative emotions and enhancing concentration.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

i)New campus development- work for the construction of College building on vacant plot of land owned by the College has been initiated with funds received under RUSA 2.0 grant. For this purpose, an amount Rs. 70 lakhs has been transferred to PWD, Govt. of West Bengal in September 2018. ii) Infrastructural

up gradation in the form of collection development of Library, purchase of equipments for Laboratories, setting up of Virtual classroom, installation of Generator, installation of CCTV for surveillance. iii) Introduction of Biometric Attendance system for all employees .

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Parent-teacher meeting	01/09/2018	01/09/2018	01/09/2018	315
2018	Computer training programme for students , in collaboration with Webel Technology Limited	10/09/2018	10/09/2018	10/01/2019	35
2018	Awareness programme for prevention of Dengue other vector-borne diseases in association with Kolkata Municipal Corporation	12/10/2018	12/10/2018	12/10/2018	230
2019	Inter-college games and cultural competition- "Utkarsha 2019" with active involvement of Students' Union	12/03/2019	12/03/2019	14/03/2019	155
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
CELEBRATION OF INTERNATIONAL WOMENS DAY	08/03/2019	08/03/2019	133	67

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
A significant number of students and staff come to the College on bicycle to minimize fossil fuel consumption. Lights and fans are switched off whenever not in use. Installation of air conditioner is avoided. Use of energy saving CFL lights as far as possible.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nill
Provision for lift	No	Nill
Ramp/Rails	No	Nill
Braille Software/facilities	Yes	1
Rest Rooms	No	Nill
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nill	1	30/08/2018	1	BLOOD DONATION CAMP	To sens itized students and local community about blood donation and to collect	120

| 2019 | Nill | 1 | 25/03/2019 | 7 | NSS SPECIAL CAMP | To sensitize adults and especially children of neighboring slum about personal health and hygiene and also to organize sports, drawing and other creative activity | 102 |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Comprehensive description outlined in College prospectus for the Academic Year 2018-19 Page No. 13-14	02/07/2018	Principal regularly inspects whether such guidelines are adhered to by the students. Defaulters are identified, sensitized about the guidelines.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

    1. Regular disposal of garbage. 2. Tobacco Free Campus. 3. To use daylight to
         the maximum extent possible. 4. To avoid wastage of water.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

    Best Practices (A) ? Title of the Practice: Organising Annual Exhibition ?
    Goal: To nurture the creative minds of young learners. ? The Context: Annual
    Exhibition organised by the Science Nature Club of the College offers an
    opportunity to students from all disciplines to express their creativity

through charts and models, and provides ample scope of learning beyond the curriculum. ? The Practice: Annual Exhibition of the College was held on 29th and 30th January 2019.The theme of the exhibition was "Sports Education: An Interdisciplinary Approach". Renowned sports personalities, Mr. Kanu Majumdar, Secretary, West Bengal Body Building Association, and Mr. Samir Ghosh, Mr.Universe 2008, addressed the students in the inaugural session of the exhibition. Students from Commerce, Humanities and Science streams participated in this exhibition with great enthusiasm. There were 28 number of exhibitor groups comprising of three to four students in each group. Each group presented their innovative ideas about the theme through charts and models. The best presentations were awarded. ? Evidence of Success: The spontaneous participation of a large number of students in this exhibition and the enthusiasm among all students, teachers and staff about this event indicates its success. The diverse range of innovative presentations by students proves that the institution's endeavour to nurture the creative minds of young learners by organising an annual exhibition, is successful. ? Problems encountered and Resource Required: i) Non-availability of a well furnished exhibition hall within the College premises for organising the exhibition. ii) Allocation of sufficient funds for the exhibition from internal resources. iii) Time constraint for co-curricular activities as the semester system provides limited number of class days for completion of syllabus prescribed by the affiliating University. Best Practices (B) ? Title of the Practice: Organising inter-college sports cultural meet- "Utkarsha 2019" ? Goal: To promote healthy competition among students of neighbouring colleges and thereby achieve higher standards. ? The Context: The College, though located in the city of Kolkata, caters mainly to students from economically less privileged sections of the society, and many of them are first generation learners. The same is true for the neighbouring colleges located in the southern fringes of the city. These students generally do not get the opportunity to develop their inherent sportsmanship and/or cultural abilities from childhood. Hence the idea of organising inter-college sports cultural meet- "Utkarsha " from 2019 onwards, with the goal of bringing out and nurturing the inherent talent of young learners, promoting healthy competition among them and also build up strong ties with the neighbouring colleges. ? The Practice: Inter College sports and cultural competition , "Utkarsha 2019", was held during 12th to 14th March,2019, in the college premises. The entire responsibility of organising the programme was borne by the Students' Union. Teachers' participation was in the form of acting as Judges for the various events. Students from six neighbouring colleges and from the host college participated in Football, Kho-Kho, Tabile Tennis, Carrom as Gaming events. The other events were Essay writing, Debate, Extempore, Solo Dance, Solo vocal, etc..The best performers were awarded. The inter college competition was held in a spirit of mutual friendship, trust and good will among the students of neighbouring colleges. ? Evidence of Success: The great enthusiasm among the participants from neighbouring colleges as well as among those from the host college indicates that this inter-college competition organised for the first time by Netaji Nagar Day College was definitely successful. This programme helped to explore and identify the talents among young learners. Students from the host college could interact with students from other colleges which proved to be mutually beneficial. ? Problems encountered Resource Required: i) Availability of time within the academic session to devote for such a programme. ii) Availability of funds from internal resources for such activities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words
Any educational institution will provide education and pedagogical support to its students. Where Netaji Nagar Day College differs from other educational institutions is that it aspires to make its students progress in the spheres of culture, sports and education related programmes beyond the mundane classroom teaching as well. Hence commensurate with its Vision of providing holistic education to its students, Netaji Nagar Day College encourages its students to participate in intra- as well as inter-College sports and cultural events. Teachers of all departments are advised to organize events such as debates, recitations, invited lectures, student seminar etc. In the field of sports, the students participate in District level sports organized by Govt. of West Bengal, University of Calcutta as well as football competition organized by private companies like Reliance etc. The programme Utkarsha, organized by the Students body of the College, is an amalgam of cultural and sports events where students participate in Carrom , Table Tennis, Football, Kho-Kho on the one hand, and in singing, dancing, debate, news reporting and quiz on the other. Through this the College aspires to equip its students with experience in extra-curricular and Co-curricular activities, which defines holistic education (envisaged in the Vision of the College) in a true sense.

Provide the weblink of the institution
https://www.nndaycollege.com/our-vision-mission/

8.Future Plans of Actions for Next Academic Year

Future Plans Of Action For Next Academic Year 1. To ensure the completion of re-strengthening work of one building of the College, initiated in March, 2019, due to its distressed condition 2. To organize workshop on new syllabus of B.Com Semester VI for the faculty of Commerce Department of UG Colleges in collaboration with UG Board of Studies in Commerce of the University of Calcutta. 3. To introduce Add-on Course on Finance Accounts for Business Process Services in collaboration with Tata Consultancy Services, Kolkata, for enhancing employability of students graduating in Commerce. 4. To introduce Training Programmes under the scheme of West Bengal Swarojgar Corporation Ltd., for grooming students for self employment. 5. To organize Inter-College sports and cultural competition – Utkarsha 2020, with participation of students from all neighboring Colleges. 6. To organize Annual Exhibition in the month of January or February, 2020. 7. To undertake outreach programmes in the form of i) Blood donation camp ii) Health Camp for elderly persons of the neighborhood 8. To organize awareness programmes for sensitizing students about i) Tobacco consumption and its ill effects ii) Prevention of Dengue and other vector borne diseases iii) Thalassaemia and its control iv) Mental Health.